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Executive Leadership Team Expense Report

Christine Hanson, CEO/Director
October 1, 2018 to December 31, 2018

Travel

Expenses reported include out-of-town travel in relation to auditing provincial departments/entities, participation in conferences held by professional organizations and professional development.

Travel Dates	Rationale/Destination	Airfare	Other Transportation*	Accommodation	Meals	Other**	Total
November 1-2, 2018	Sydney, NS - Outreach and attendance at opening of holocaust exhibit	701	127	182	20	0	1,030
December 5-7, 2018	Toronto, ON - Attendance CASHRA mid-year meeting	721	286	485	97	10	1,599
Total Travel Expenses for October 1, 2018 to December 31, 2018							\$2,629

* "Other Transportation" includes car rentals, mileage, parking, bus, taxis, etc. while on travel status.

** "Other" includes incidentals such as long-distance phone calls, internet, etc. while on travel status.

Hospitality and Staff Meals

Date	Description/Rationale	Amount
Total Hospitality Expenses for October 1, 2018 to December 31, 2018		\$0

Cumulative total for October 1, 2018 to December 31, 2018

\$2,629

Notes:

Amounts are shown inclusive of HST and rounded to the nearest dollar.