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Executive Leadership Team Expense Report

Christine Hanson, CEO/Director
July 1, 2018 to September 30, 2018

Travel

Expenses reported include out-of-town travel in relation to auditing provincial departments/entities, participation in conferences held by professional organizations and professional development.

Travel Dates	Rationale/Destination	Airfare	Other Transportation*	Accommodation	Meals	Other**	Total
September 18-19, 2018	Digby, NS - Attendance at Commission Meeting		208	189	35		432
Total Travel Expenses for July 1, 2018 to September 30, 2018							\$432

* "Other Transportation" includes car rentals, mileage, parking, bus, taxis, etc. while on travel status.

** "Other" includes incidentals such as long-distance phone calls, internet, etc. while on travel status.

Hospitality and Staff Meals

Date	Description/Rationale	Amount
Total Hospitality Expenses for July 1, 2018 to September 30, 2018		\$0

Cumulative total for July 1, 2018 to September 30, 2018 \$432

Notes:

Amounts are shown inclusive of HST and rounded to the nearest dollar.