As a precondition of my employment, appointment, or assignment to any position or activity in the Nova Scotia Public Service, I authorize the hiring authority to confidentially obtain information about me through background checks. I understand that:

* The hiring authority may contact persons identified by me and/or others for reference purposes, except that my current employer will not be contacted without my consent.
* The hiring authority may contact any educational institutions identified by me as attending, for verification of credentials.
* Information obtained through background checks will be disclosed to me if I request it.
* My eligibility for employment, appointment, or assignment to any position or activity in the public service may be adversely affected if I refuse to consent to obtaining appropriate background information.

**Candidate’s Initial Background Check Requested**

\_\_\_\_\_\_X\_\_\_\_\_\_\_ Reference Check

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Education Credentials Verification

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credit Check

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Criminal Records Check

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Integrated Case Management (ICM) and associated paper file check (DCS only)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Driving Record Check

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Child Abuse Registry Check

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other

Full Name (Please print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Insurance Number (voluntary) Date of Birth (voluntary)

\* Your SIN and DOB will help the credit bureau find your credit records and minimize the likelihood of their providing data on the wrong person. However, it is not mandatory that you provide your SIN & DOB.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date Witness